

MINUTES OF THE DECEMBER 1, 2016 SPECIAL/GENERAL BUSINESS MEETING

The December Special/General Business Meeting of the Pennsbury Board of School Directors was held in the Fallsington School Multi-Purpose Room on Thursday, December 1, 2016. Mr. Sanderson called the meeting to order at 9:06 p.m. The first order of business was the Pledge of Allegiance.

Board Members Present: Mrs. Hilty, Mr. Kannan, Mr. Palmer, Mrs. Redner, Mr. Schwartz, Mrs. Smith, Mrs. Wachspress, Mr. Waldorf and Mr. Sanderson.

Administrators Present: Dr. Gretzula, Mr. Rodgers, Mr. Dorsey, Dr. Dunar, Mrs. Godzieba, Mrs. Langtry, Mr. Millward, Mrs. Morett, Mrs. Rarrick, Mrs. Spack and Mr. Taylor.

Others Present: Mr. Clarke, Solicitor.

Others Absent: Miss Camara and Miss Mix, Student Representatives.

PUBLIC COMMENT

Mr. Sanderson opened the floor to public comment at 9:07 p.m. No one came forward to speak and public comment was closed at 9:07 p.m.

OLD BUSINESS

A motion was made by Mr. Palmer, seconded by Mrs. Redner and unanimously approved with no abstentions that the Board approve Item A on page 1 of the Special Meeting/General Business Agenda.

A. CHANGE ORDER

Pennwood Middle School

MOTION: Move that Change Order #3 for a cost increase of \$49,043.72 be accepted and that the contract amount with Boro Construction be revised to \$20,966,438.72.

A motion was made by Mrs. Redner, seconded by Mrs. Wachspress and unanimously approved with no abstentions that the Board approve Item B on page 2 of the Special Meeting/General Business Agenda.

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OLD BUSINESS

B. CHANGE ORDER

Pennwood Middle School

MOTION: Move that Change Order #4 for a cost decrease of \$25,754.40 be accepted and that the contract amount with Boro Construction be revised to \$20,940,684.32.

NEW BUSINESS

Mr. Sanderson reported a correction in Item A to read Pennwood Middle School.

A motion was made by Mrs. Redner, seconded by Mr. Waldorf and unanimously approved with no abstentions that the Board approve Item A on page 2 of the Special Meeting/General Business Agenda.

A. ARCHITECT AND ENGINEERING PROPOSAL ACCEPTANCE

MOTION: Move that the Board accept the proposal from Remington, Vernick & Beach dated November 3, 2016 for architectural and engineering services in conjunction with the renovation of the Pennwood Middle School LEED Gold design, subject to the execution of an amendment to the original agreement acceptable to the Solicitor, and that the Board authorize initiation of the LEED Gold design process as well as all other required LEED Gold requirements and management.

A motion was made by Mrs. Redner, seconded by Mr. Waldorf and unanimously approved with no abstentions that the Board approve Item B, Signature Authorization, on page 3 of the Special Meeting/General Business Agenda.

B. SIGNATURE AUTHORIZATION

General Fund

MOTION: Move that checks, notes and all orders for payment of money drawn or payable against the Pennsbury School District General Account with Wells Fargo and PNC Bank to the order of any person, firm or corporation whatsoever, shall be signed by three of the following, one of whom must be the Treasurer:

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NEW BUSINESS

B. SIGNATURE AUTHORIZATION (continued)

PRESIDENT	<u>GARY SANDERSON</u>
VICE-PRESIDENT	<u>DEBRA WACHSPRESS</u>
SECRETARY	<u>DANIEL C. RODGERS</u>
ASSISTANT SECRETARY	<u>KIMBERLY HILTY</u>
TREASURER	<u>JOANNE J. GODZIEBA</u>

and said Wells Fargo and PNC Bank is hereby authorized and directed to pay all checks, notes and orders so signed.

A motion was made by Mrs. Redner, seconded by Mr. Waldorf and unanimously approved with no abstentions that the Board approve Item C, Signature Authorization, on page 4 of the Special Meeting/General Business Agenda.

C. SIGNATURE AUTHORIZATION

Student Activities Accounts

MOTION: Move that checks, notes and all orders made payable against the Pennsbury School District Student accounts in the Wells Fargo and PNC Bank to the order of any person, firm or corporation whatsoever, shall be signed by three of the following, one of whom must be the Treasurer:

TREASURER	<u>JOANNE J. GODZIEBA</u>
SECRETARY	<u>DANIEL C. RODGERS</u>
ASSISTANT SECRETARY	<u>KIMBERLY HILTY</u>
SUPERINTENDENT	<u>WILLIAM GRETZULA</u>

and said Wells Fargo and PNC Bank is hereby authorized and directed to pay all checks, notes and orders so signed.

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A motion was made by Mrs. Redner, seconded by Mr. Waldorf and unanimously approved with no abstentions that the Board approve Item D on pages 4 through 5 of the Special Meeting/General Business Agenda.

D. OVERNIGHT EDUCATIONAL AND OTHER LEAVES

MOTION: Move that the overnight educational and other leaves be authorized for the individuals listed, and if a substitute becomes necessary the Superintendent would be authorized to designate one.

WITHIN STATE

<u>NAME</u>	<u>PURPOSE</u>	<u>LOCATION</u>	<u>DATE</u>	<u>ESTIMATED COST</u>
Beuerle, Kimberly Teacher/Penn Valley	PSEA House of Delegates	Pittsburgh, PA	12/2-3	\$ - 0 -
Giannaula, Dianna Teacher	PSEA House of Delegates	Pittsburgh, PA	12/2-3	\$ - 0 -
Herman, Michael Teacher/PHS-West	PSEA House of Delegates	Pittsburgh, PA	12/2-3	\$ - 0 -
Kershaw, Maryann Teacher/Manor	PSEA House of Delegates	Pittsburgh, PA	12/2-3	\$ - 0 -
Miller, Mary Teacher	PSEA House of Delegates	Pittsburgh, PA	12/2-3	\$ - 0 -

A motion was made by Mrs. Redner, seconded by Mr. Waldorf and unanimously approved with no abstentions that the Board approve setting the agenda for Items I through XI for the regular monthly meeting.

E. SET AGENDA FOR REGULAR MONTHLY MEETING

- I. Old Business
- II. Consulting Agreement
- III. Instrumental Music Trip
- IV. Tax Collectors Compensation
- V. Proposal Acceptance
- VI. Parameters Resolution
- VII. Year End Audit
- VIII. Year End Transfers
- IX. Designation of Fund Balance
- X. Overnight Educational and Other Leaves
- XI. Personnel

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### OTHER BUSINESS

#### UPCOMING MEETINGS

- Regular Meeting  
8:00 p.m. on December 8, 2016 – Fallsington Elementary School Multi-Purpose Room
- Board Policy Committee Meeting  
4:30 p.m., December 15, 2016 – Superintendent’s Conference Room
- Board Budget Committee Meeting  
7:00 p.m. on December 15, 2016 – Superintendent’s Conference Room

#### BOARD DISCUSSION AND COMMENT

Mr. Waldorf questioned if the District was moving forward creating the Calendar Committee. Dr. Gretzula responded that it will be advertised very soon.

Mr. Waldorf suggested the possibility of excluding the monthly Board Agenda Meeting and focusing on Committee Meetings.

Dr. Gretzula shared with the public that this change is not to save time but to gain effectiveness and efficiencies.

Mr. Rodgers reminded everyone that any meeting change requires proper public notice.

A motion was made by Mrs. Redner, seconded by Mr. Palmer that the Board approve one voting meeting per month and exclude the agenda setting meeting starting in January.

Extensive Board discussion ensued regarding this motion. Discussion included:

- Mrs. Wachspress asked Mr. Clarke if the District is required to have an official agenda setting meeting. Mr. Clarke replied that there is no legal requirement to have an agenda setting meeting.
- Dr. Gretzula explained that the Administrative Team will work hard to support the Committee structure but he would rather get it right and make sure we do it well instead of it rushed. He recommended the change to commence in February at the earliest.
- Mr. Schwartz reminded everyone of the scheduling of steering committees. It was recommended to have some of these meetings after school hours for public participation.
- Mr. Sanderson requested Administration to provide a draft for committee meetings.

Mrs. Redner withdrew the motion, seconded by Mr. Palmer that the Board approve one voting meeting per month and exclude the agenda setting meeting starting in January.

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OTHER BUSINESS

PUBLIC COMMENT

Mr. Sanderson opened the floor to second public comment at 9:31 p.m. No one came forward to speak and public comment was closed at 9:31 p.m.

ADJOURNMENT

A motion was made by Mrs. Redner, seconded by Mr. Waldorf and unanimously approved with no abstentions to adjourn the meeting at 9:32 p.m.

Respectfully submitted,

Daniel C. Rodgers  
Board Secretary